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| **Activity: Woodland Maintenance** |  **Emergency contact on site:**  |
|  **Date:**  |  **Mobile contact No.**  |

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| **Location:**Follywood, Folly Lane, Stroud | **Description of location:**Private 3-acre woodland |
| **Nearest A &E Unit:**Stroud Hospital | **Directions to A & E**Trinity Road, Stroud, GL5 2HY.  |
| **Access and meeting point for emergency vehicles:**Folly Lane, GL5, Stroud. Proceed all the way up the hill, taking the left turn where Folly Lane joins Peghouse Rise and becomes a single track lane, and meet at the second turning to Wickridge House on your right . |

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|  **Site safety Coordinator:** The site Safety Coordinator is the person present on site responsible for carrying out the designated activity.  |

 **send to Paul Sheridan [paul[at]solarious.co.uk] before the event**

**Signature of Site safety Coordinator: Date**

**Risk Assessment**

**example form - please amend as required**

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| **Activity: Woodland maintenance**  |
| **Description:**  Clearing nettles, weeds, and brambles. Checking tree guards and stakes. Removing small trees |

**Severity and likelihood of risk: Low, Medium, High.**

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| **Hazard** | **Potential outcome** | **Severity of****outcome** | **Likelihood of****occurrence** | **Actions to be taken to reduce risk** |
| Cutting coppice with hand tools | Head and other injuries | M | L | Safe felling procedures must be followed. Two ‘tree’ lengths safety zones to be maintained.Personal protection to be available if necessary –Gloves, safety glasses helmets. |
| Use of handtools | cuts | M/H | L | Instruction on safe tool use given at start of task – cut away from body; use sharp tools; maintain safe working distances; no glove on hand holding edged tool. Stop working if tired. |
| Thorns | Puncture wounds and scratches | L | H | Wear gloves where safe. Use long-handled tools. Avoid kneeling unless on clear ground or if wearing knee-pads. |
| Manual handling | Back strains | M | L | Use of good lifting technique – bend knees, keep back straight. Share heavy loads. Avoid overloading. |
| Fire | Burns/smoke inhalation | M | L | Wear gloves when working around fire. Ensure fireplace is sound and secure. Keep surrounding area clear of trip hazards and flammable materials. |
| Cooking on fire | Scalding, burns | M | L | Ensure pans and kettles are secure. Use thick gloves when handling. Designate a safe place to leave pans when off the fire. |
| Falling debris | Head & other injuries | L | M | Inspection of overhead situation. Use of hard hats if appropriate. Cessation of work until problem resolved. |
| Slips, Trips | Cuts, bruisessprains | M | M | Wear well fitting boots, keep paths clear of trip hazards. |
| Traffic Hazards | General Injury | L | L | Place warning sign on lane to warn drivers if working along that edge of the wood. |
| Public | General injuries | L | L | Place warning signs on any public access routes. Keep footpaths clear. Be vigilant. Tape off fire sites after use. |
| Children | General injuries | L | L | Adults should be aware of presence of young children when working. Children to be supervised by a responsible adult at all times. |
| Any other hazards expected? |  |  |  |  |

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| Is lone working expected | No |
| Are there any environmental/wildlife considerations? | There are badger sets in the wood keep work to a minimum near these sets. Control fire sites, leave site tidy etc. |
| PPE Needed (please tick) | Safety boots | Safety wellingtons | Gloves | goggles | Hard hat | Ear defenders |